

Dear _____,

Congratulations on the acceptance of Test Test into The Perse School (Singapore) in Year 4 for the academic year 2026-2027, Semester Semester 1, 24th August. We look forward to welcoming your family into our community.

At The Perse School (Singapore), we are committed to providing a balanced education that focuses on strong and rigorous academics, the provision of essential 21st century skills and traits such as resilience, critical thinking, problem solving, team, creativity, and global awareness as well as a robust program of pastoral care and student wellbeing.

To confirm your acceptance of this offer, please complete and sign the attached Student Contract and Student Advisory Note at your earliest convenience. The offer of admissions will be valid for 7 days from today.

Any applicable application fee waiver offered will be adjusted against the tuition fee invoice.

In signing the student contract and advisory note, you are agreeing to the following:

The Perse School (Singapore)'s Terms and Conditions

Terms and Conditions outlined in the Contract and Advisory Note

If you have any questions or require further assistance, please feel free to reach out to your admissions manager or email us at enrolment@perse.edu.sg

We are excited to welcome Test Test to our school and look forward to a successful academic journey ahead.

Warm Regards,

Mark Preece

Principal

The Perse School (Singapore)

FORM 12
PRIVATE EDUCATION ACT
(No. 21 of 2009)

PRIVATE EDUCATION REGULATIONS

ADVISORY NOTE TO STUDENTS

This note is for a prospective student.

You are strongly encouraged to thoroughly research on the private education institution (PEI) conducting the course before signing up for any course. You should consider, for example, the reputation of the PEI, the teacher-student ratio of its classes, the qualifications of the teaching staff, and the course materials provided by the PEI.

By signing and returning the Student Contract (the "**Contract**"), you agree to the terms and conditions which will bind you and the PEI, if you accept the PEI's offer of a place in a course of study offered or provided by the PEI.

You should ask the PEI to allow you to read a copy of the Contract (with all blanks filled in and options selected) in both English and the official language of your home country, if necessary. For your own protection, you should review all the PEI's policies, and check carefully that you agree to all the terms of the Contract, including the details relating to each of the following sections, before signing the Contract:

- a. The duration of the course, including holidays and examination schedules, and contact hours by days and week;
- b. The total fees payable, including course fees and other related costs;
- c. Dates when respective payments are due;
- d. The refund policy in the event of voluntary withdrawal (by you) or enforced dismissal from the course or programme (by PEI);
- e. The Fee Protection Scheme you are subscribed to and its coverage;
- f. The dispute resolution methods available; and
- g. Information about the PEI's policies on academic and disciplinary matters.
- h. The degree or diploma or qualification which will be awarded to you upon successful completion of the course.

If you have any doubt about the contents of the Contract, or if the terms are different from what the agent or the PEI have informed you previously, or advertised, you should always seek advice and/or clarifications before signing the Contract.

This portion below is to be completed by the signatory of the Student Contract, i.e. either the student, or if the student is below the age of 18, his parent or guardian.

I, _____, NRIG/FIN/Passport number 1111111111
(name of) NRIG/FIN/Passport number

have read and understood this advisory note before signing the Student Contract for my _____

Test Test NRIG/FIN/Passport 111111111
(name of _____)

with The Perse School (Singapore).
(name of PEI)

(Signature of)
Date: _____

Pre-Course Counselling Checklist

SECTION A: APPLICANT'S PARTICULARS	
Applicant FULL NAME (as in NRIC/FIN/Passport):	Test Test
Offered Grade:	Year 4
Name of Parent/Guardian:	_____
Email:	_____

The applicant's parent or guardian has been duly briefed on the contents of the Pre-Course Counselling Information Pack sent via email.

SECTION B: SCHOOL & COURSE INFORMATION	
☐	Vision, Mission & Values
☐	The Perse Way
☐	Perse Cambridge Heritage – Over 400 years of excellence
☐	Cambridge International Curriculum & Progression Pathways
☐	Pelican School – Programme & class size ratios
☐	Junior School - Courses and class size ratios
☐	Senior School – Courses, IGCSE Pathways & class size ratios
☐	Overview of grade-level assessments
☐	Location & Facilities
☐	Student Support Services
☐	Medical Insurance
☐	Device Policy
☐	Handbooks
SECTION C: ADMISSIONS PROCEDURE	
☐	Application requirements & Process
☐	Admission requirements & Process

SECTION D: FEES & PAYMENT INFORMATION	
☐	Fee Information
☐	Payment Information
☐	Fee Protection Scheme (FPS)
☐	Possible Fee Changes
SECTION E: REFUND & WITHDRAWAL PROCEDURE	
☐	Refund Policy
☐	Withdrawals
SECTION F: SAFEGUARDING	
☐	Code of Conduct
☐	Communication & Behaviours
SECTION G: CONTRACTS, TERMS & CONDITIONS	
☐	Student Contract & regulatory requirements
☐	Immunization & Vaccination Requirements
☐	MOE Waiver for Singaporeans
SECTION H: SINGAPORE LAWS & REGULATIONS	
☐	Immigration & Entry Regulations
☐	Employment & Work Regulations
☐	Traffic & Driving Regulations
☐	Drug Laws & Regulations
☐	Smoking Laws
☐	Vaping Enforcement
☐	Alcohol Laws & Responsible Consumption
☐	Living in Singapore
☐	Healthcare services in Singapore



Declaration (Parent / Legal Guardian)

I/We confirm that I am/we are the parent, or legal guardian named at the top of this Pre-Course Counselling Form. I/We acknowledge that this electronic confirmation is intended to be the legal equivalent of my/our handwritten signature and may be relied upon by The Perse School (Singapore) accordingly.

I/We further confirm that the pre-course counselling has been conducted by The Perse School (Singapore) Admissions Team or its appointed representatives, and that I/We have read, understood, and agreed to all the information provided in this form.

Test

Name _____ Signature _____ Date _____

PRIVATE EDUCATION INSTITUTION-STUDENT CONTRACT

This contract ("**Contract**") is made BETWEEN:

- (1) Registered Name of Private Education Institution (PEI) : The Perse School
(Singapore)
Registration Number : UEN 202406051R
(the "**PEI**")
Registered Address : 58 Chestnut Drive, 679301
Singapore

(To be used if the Student is 18 and above years of age).

- (2) Full Name of Contracting Party : N/A
(The name has to be as per NRIC for Singapore Citizen (SC) and Permanent Resident (PR) and as in passport for foreigners.)
NRIC/FIN/Passport Number : N/A
(NRIC number is meant to be stated where the Contracting Party is an SC/PR. FIN/Passport Number is meant to be stated where the Contracting Party is not an SC/PR. Please delete as appropriate by striking through.)
(the "**Contracting Party**")

OR

(To be used if the Student is under 18 years of age).

- (2) Full Name of Contracting Party () : _____
(The name has to be as per NRIC for Singapore Citizen (SC) and Permanent Resident (PR) and as in passport for foreigners.)
NRIC/FIN/Passport Number : 1111111111
(NRIC number is meant to be stated where the Contracting Party is an SC/PR. FIN/Passport Number is meant to be stated where the Contracting Party is not an SC/PR. Please delete as appropriate by striking through.)
(the "**Contracting Party**") on behalf of

Full Name of Student : Test Test
(The name has to be as per NRIC for Singapore Citizen (SC) and Permanent Resident (PR) and as in passport for foreigners.)
NRIC/FIN/Passport Number : 1111111111
(NRIC number is meant to be stated where the Student is an SC/PR. FIN/Passport Number is meant to be stated where the Student is not an SC/PR. Please delete as appropriate by striking through.)
(the "**Student**")

1. DEFINITIONS

1.1 In the Contract, the following words and expressions shall have the following meanings:

“Cooling-Off Period”	Shall refer to the period of ten (10) calendar days commencing from and including the date of this Contract.
“Course”	Shall refer to the course described in Schedule A.
“Course Fee”	Shall refer to the compulsory fees to be charged by the PEI on account of the Student’s undertaking of the Course and as stated in Schedule B.
“Course Commencement Date”	Shall refer to the date of commencement of the Course as scheduled by the PEI and shall be as stated in Item 4 of Schedule A.
“Course Completion Date”	Shall refer to the date of completion of the Course as scheduled by the PEI, and shall be as stated in Item 5 of Schedule A.
“Developer/Proprietor”	Shall refer to the person who developed the Course, or who is the proprietor of the Course, as stated in Item 8 of Schedule A.
“ICA”	Shall have the meaning assigned to it in Clause 3.1(e).
“Miscellaneous Fees”	Shall refer to non-compulsory fees potentially chargeable by the PEI on account of, or arising from, the Student’s undertaking of the Course, and as described in Schedule C.
“Permitted Course Duration”	Shall refer to the permitted duration of the Course starting on and from the Course Commencement Date and ending on the Course Completion Date (both dates inclusive).
“Private Education Mediation-Arbitration Scheme”	Shall refer to the dispute resolution scheme under the <i>Private Education (Dispute Resolution Schemes) Regulations 2016</i> .
“Refund Event”	Shall have the meaning assigned to it in Clause 3.1.
“SWDA”	Shall refer to the Skills and Workforce Development Agency established pursuant to Section 3 of the <i>Skills and Workforce Development Agency Act 2026</i> .
“Student Pass”	Shall be as described on www.ica.gov.sg or such other website which operates in lieu thereof.

2. COURSE INFORMATION AND FEES

- 2.1** The PEI shall provide the Course as set out in Schedule A to the Student. The PEI shall not make any change to any detail of the Course set out in Schedule A unless it has obtained the prior written consent of the Contracting Party and, where required under the *Private Education Act 2009* or the subsidiary legislation thereunder, the prior written consent of SWDA.

For the avoidance of doubt, if it is stated in Schedule A that the Course includes industrial attachment, the PEI shall use reasonable endeavours to ensure that such industrial attachment is provided to the Student.

- 2.2** The PEI represents and warrants that:

- (a) The person stated in Item 8 of Schedule A is the Developer/Proprietor of the Course and that the PEI has obtained all necessary permissions, licenses and approvals for the provision of the Course to the Student.
- (b) It has obtained SWDA's permission to conduct the Course and that it has not made any such changes to the Course which would require it to re-apply to SWDA for permission to conduct the Course.
- (c) The PEI has verified that the Student meets the Course entry requirements set out in Item 10 of Schedule A.
- (d) The information set out in Items 1 to 5 and 7 to 17 of Schedule A is correct, complete and not inconsistent with the details submitted to the SWDA to obtain its permission to provide the Course.

- 2.3** PEI undertakes that the Student will be awarded or conferred the qualification stated in Item 7 of Schedule A by the organisation named in Item 9 of Schedule A upon the Student's successful completion of the Course, and having met all the requirements of the award/qualification.

- 2.4** The parties agree that Schedule B and Schedule C set out all fees payable (potentially or otherwise) by the Contracting Party to the PEI for the Course or arising from the Student's undertaking of the Course.

- 2.5** The Contracting Party shall pay the Course Fees in the amount and by the timelines as stated in the instalment schedule in Schedule B and the Miscellaneous Fees as per the timelines stated in each invoice for the Miscellaneous Fees issued by the PEI to the Contracting Party.

The PEI considers a payment made 10 days after the scheduled due date(s) in Schedule B for the Course Fees and 10 days after the scheduled due date(s) in the invoices for the Miscellaneous Fees as late. The PEI will explain to the Student its policy for the late payment of Course Fees and Miscellaneous Fees, and any impact on the Course/module completion (if applicable).

3. TERMINATION AND REFUND POLICY (Please refer to the diagram in Schedule E)

- 3.1** The PEI will notify the Student in writing within three (3) working days after becoming aware of any of the following (each a **"Refund Event"**):

- (a) It cannot commence the provision of the Course on the Course Commencement Date;
- (b) It cannot complete the provision of the Course by the Course Completion Date;
- (c) The Course will be terminated before the Course Completion Date;

- (d) The Student does not meet the course entry or matriculation requirements as stated in Schedule A; or
- (e) The Immigration & Checkpoints Authority of Singapore (the “ICA”) rejects the Student’s application for the Student Pass.

3.2 Where any of the Refund Events in Clause 3.1(a) to (c) above has occurred:

- (a) The PEI shall use reasonable efforts to make alternative study arrangements for the Student and shall propose such alternative study arrangements in writing to the Contracting Party, within ten (10) working days of informing the Contracting Party of the Refund Event.
- (b) If the Contracting Party accepts such alternative study arrangements, the PEI shall set forth such alternative study arrangements in a written contract and this Contract shall automatically terminate on the date that such new written contract comes into effect.
- (c) If the PEI does not propose alternative study arrangements to the Contracting Party within the time stipulated in Clause 3.2(a) above, or the Contracting Party does not accept such alternative study arrangements, the Contracting Party may forthwith terminate this Contract by way of a written notice to the PEI.

3.3 Where any of the Refund Events in Clauses 3.1(d) to (e) has occurred, the PEI shall forthwith terminate this Contract by way of a written notice to the Contracting Party.

3.4 If the Contract is terminated pursuant to Clause 3.2(b) read with Clause 3.1(a), the PEI shall refund all Course Fees and Miscellaneous Fees paid by the Contracting Party within seven (7) working days of the termination.

3.5 If the Contract is terminated pursuant to Clause 3.2(b) read with either Clause 3.1(b) or Clause 3.1(c), the PEI shall refund the Course Fees and Miscellaneous Fees in proportion to the uncompleted portion or duration of the Course, whichever is higher, to the Contracting Party within seven (7) working days of the termination.

3.6 If the Contract is terminated pursuant to Clause 3.3 or Clause 3.2(c) read with Clause 3.1(a), the PEI shall refund all Course Fees and Miscellaneous Fees paid by the Contracting Party within seven (7) working days of the termination.

3.7 If the Contract is terminated pursuant to Clause 3.2(c) read with either Clause 3.1(b) or Clause 3.1(c), the PEI shall refund the Course Fees and Miscellaneous Fees in proportion to the uncompleted portion or duration of the Course, whichever is higher, to the Contracting Party within seven (7) working days of the termination.

3.8 **Refund for Withdrawal During the Cooling-Off Period:**

Notwithstanding anything herein contained, the Contracting Party shall be entitled to, without any liability whatsoever to the PEI, forthwith terminate the Contract at any time within the Cooling-Off Period by way of a written notice to the PEI. The PEI shall return all Course Fees and Miscellaneous Fees paid to it within seven (7) working days of the receipt of the written notice.

3.9 **Refund for Withdrawal Outside the Cooling-Off Period:**

Without prejudice to Clauses 3.1 to 3.8 above, the Contracting Party may terminate the Contract at any time before the Course Completion Date by providing a written notice to the PEI. Upon receipt of such notice, the PEI shall within seven (7) working days, refund to the Contracting Party such amount (if any) as determined in accordance with

Schedule D.

4. ADDITIONAL INFORMATION

- 4.1** This Contract shall be interpreted in accordance with the laws of Singapore. Subject to the *Private Education (Dispute Resolution Schemes) Regulations 2016*, the courts of Singapore shall have exclusive jurisdiction to settle any claim, dispute or disagreement arising out of or relating to this Contract.
- 4.2** If any provision of this Contract is adjudged to be illegal, invalid or unenforceable, in whole or in part, such provision or part of it shall, to the extent that it is illegal, invalid or unenforceable, be deemed not to form part of this Contract and shall not affect the validity, legality and enforceability of the remainder of this Contract.
- 4.3** The PEI shall treat all personal information provided by the Student or Contracting Party as strictly confidential and shall not disclose any such personal information to any third-party, unless it has obtained the prior written consent of the Contracting Party or such disclosure is required under the law.
- 4.4** This Contract contains the whole agreement between the parties in respect of its subject matter and supersedes all previous discussions, correspondences and understanding between the parties in respect of such subject matter.
- 4.5** In no event shall any delay, failure or omission on the part of either party in exercising any right, power, privilege, claim or remedy arising under or pursuant to this Contract constitute a waiver of that right, power, privilege, claim or remedy, unless expressly given in writing. No waiver of a breach of this Contract shall be deemed to be a waiver of any other or subsequent breach of this Contract.
- 4.6** If this Contract is also signed in or translated into any language other than English, the English language version shall prevail in the event of any inconsistency.
- 4.7** A person who is not a party to this Contract shall have no right under the *Contracts (Right of Third Parties) Act 2001* to enforce any of its terms.

SCHEDULE A

COURSE DETAILS

1) Course title	English National Curriculum (ENC) Key Stage 2 – Year 4
2) Permitted Course Duration (in months) <i>Note: This does not include the period of the industrial attachment, if any.</i>	10 months
3) Whether the Course is a full-time or part-time Course	Full-time
4) Course Commencement Date (DD/MM/YYYY)	24 August, 2026
5) Course Completion Date (DD/MM/YYYY)	24 June, 2027
6) Date of Commencement of studies if later than Course Commencement Date <i>Note: "N.A." if both dates are the same</i>	N/A
7) Qualification (Name of qualification to be conferred on the Student upon the successful completion of the Course)	N/A (Non-award Course)
8) Developer/Proprietor of the Course	United Kingdom Department for Education/Cambridge Assessment International Education (CAIE)
9) Organisation which awards/ confers the qualification	United Kingdom Department for Education/Cambridge Assessment International Education (CAIE)
10) Course entry requirement(s)	1. Age: Students need to be at least 8 years old from 1 September 2. Language requirements: Minimum English language proficiency – level B1 according to CEFR framework. 3. Academic requirements: Completion of ENC Year 3 or equivalent
11) Course schedule (with modules and/or subjects referred to) <i>Note: Attachment(s) may be included to show the information.</i>	Students will study: - English - Mathematics - Entrepreneurship - Technology, Robotics and Computing - Mandarin Chinese - French - Art and Design - Music - Global Perspectives and Sustainable Future - Humanities (cross-curricular) - Science - Wellbeing - Drama - Physical Education
12) Scheduled holidays (public and school) and/or semester/term breaks	Singapore Public Holidays 9 November, 2026 8-9 February, 2027

relevant to the Course <i>Note: Attachment(s) may be included to show the information.</i>	10 March, 2027 26 March, 2027 17 May, 2027 20 May, 2027 School Holidays 19-23 October, 2026 Half-term Holiday, 14 December, 2026 – 4 January, 2027 Year end Holiday, 29 March – 9 April, 2027, Term 3 Holiday Teacher Professional Development days 26 October, 2026 4 January, 2027 12 April, 2027
13) Examination and/or other assessment and/or assignment period(s) <i>Note: Attachment(s) may be included to show the information.</i>	Pupils will be assessed using: - Face to face, formative and summative assessment is continuous and can include tests, observations, projects, practical assignments, portfolios of students work, and other tools and techniques suited to the learning objectives of the curriculum area. - Cambridge CEM baseline and diagnostic assessments help measure and benchmark learners' potential (InCAS). - Cambridge Primary Progression Tests to check learners' progress. They are updated annually and marked in school.
14) Expected final examination results release date (DD/MM/YYYY) <i>Note: The date shall not be more than three (3) months after the completion of the final examination, unless otherwise permitted by SWDA.</i>	N/A (Students do not sit a final exam)
15) Expected date of conferment of the qualification (DD/MM/YYYY)	N/A (Non-award Course)
16) Does the Course include any industrial attachment?	No
17) Duration of the industrial attachment	N/A

SCHEDULE B **COURSE FEES**

Fees Breakdown	Total Payable (with GST, if any) (S\$)
Course Fee	\$26,128.34
Student Insurance <i>Note: This is payable by every new and returning student to cover the costs associated with student insurance</i>	\$179.85
Fee Protection Scheme (IWC) <i>Note: This is payable by every new and returning student to cover the costs associated with fee protection scheme (if applicable)</i>	\$272.50
Learning Content and Platform Fees <i>Note: This is payable by every new and returning student to cover the costs associated with technology platforms and learning content used for delivering the educational program</i>	\$1,021.87
Swimming (2nd Semester)	\$599.50
Total Course Fees Payable:	\$28,202.06
No of Instalments:	2

INSTALMENT SCHEDULE

Instalment¹ Schedule	Amount (with GST, if any) (S\$)	Date Due²
1 st instalment	\$14,538.39	7 days after the invoice date
2 nd instalment	\$13,663.67	17 December 2026.
Total Course Fees Payable:	\$28,202.06	

- Each instalment amount shall not exceed the following:
 - ~~12 months' worth of Course Fees for EduTrust-certified PEIs*, or~~
 - 6 months' worth of Course Fees for non-EduTrust-certified PEIs with Industry-Wide Course Fee Insurance Scheme (IWC)*; or
 - ~~2 months' worth of Course Fees for non-EduTrust-certified PEIs without IWC~~

* Delete as appropriate by striking through.
- Each instalment after the first shall be collected within one week before the next payment scheduled.

SCHEDULE C
MISCELLANEOUS FEES

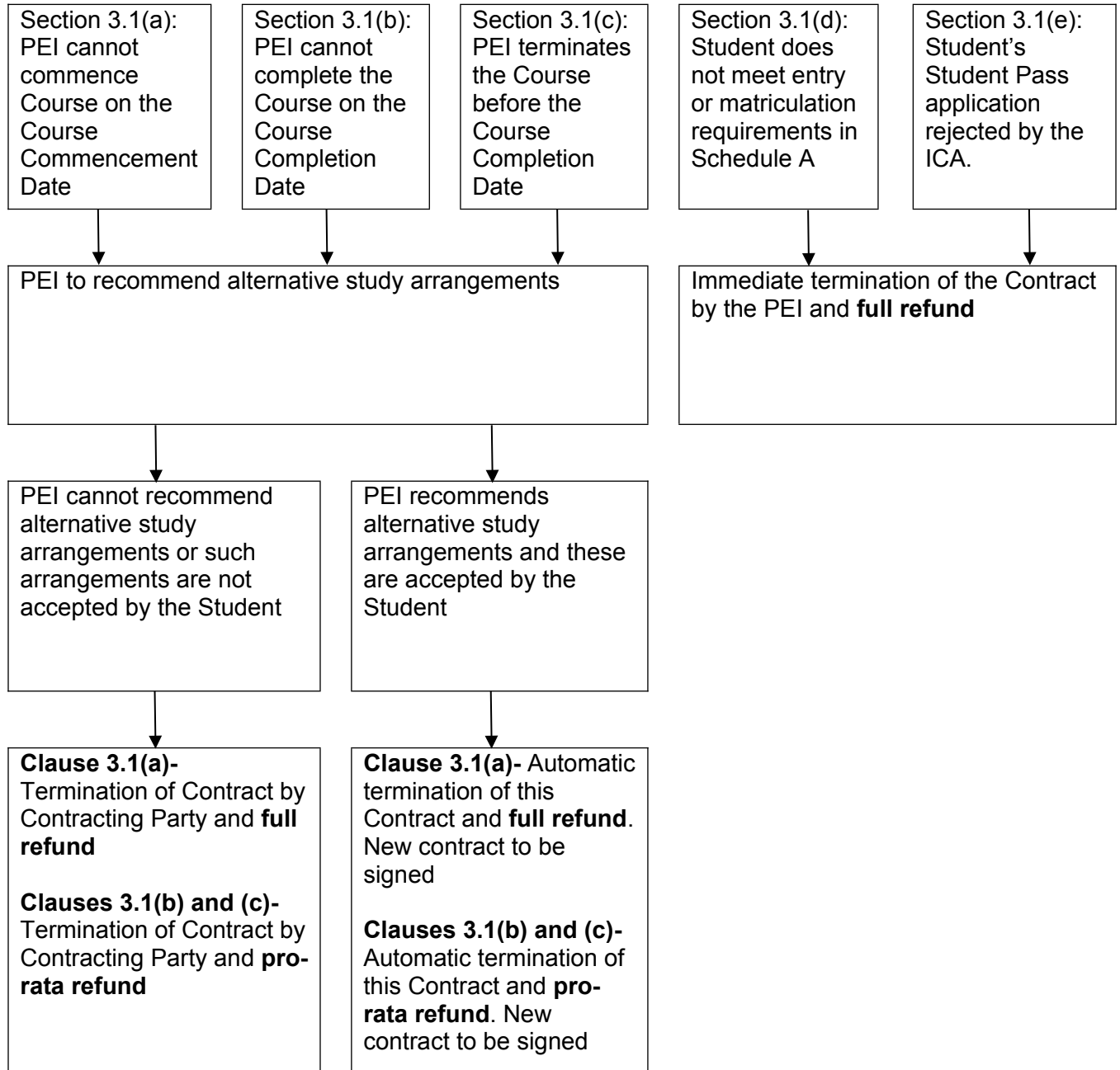
Type and Purpose of Fees	Amount (with GST, if any) (S\$)
Support Programme Fees	
EAL (Basic- Year 1 only)	5,395.5
EAL (Basic)	8011.5
EAL (Intensive)	10300.5
EAL (Intensive plus)	13734
Japanese Mother Tongue (basic)	2180
Japanese Mother Tongue (intensive)	2725
Learning Support (LS)	
Tier 1	2,997.50
Tier-2	8,583.76
Late payment fee (per invoice)	125
Co-curricular activities (per semester)	0-750
Replacement or additional ID cards (parents and students)	35
Lost or damaged textbooks or library book	Cost will depend on book value
Replacement for loss or damage of school equipment on loan	Fee will be based on replacement cost
School Reports (Soft Copy)	25 per report
School Reports (Hard Copy)	35 per report
Certificate of enrolment (Soft Copy)	15 per child
Certificate of enrolment (Hard Copy)	20 per child
School Certificate for Visa Application (Soft Copy)	15 per child
School Certificate for Visa Application (Hard Copy)	20 per child
Damage of locker	30-150

SCHEDULE D
REFUND POLICY

% of [the amount of Course Fees and Miscellaneous Fees paid under Schedules B and C]	If the Contracting Party's written notice of withdrawal is received:
75%	more than 60 days before the Semester Commencement Date
0%	before, but not more than 60 days before the Semester Commencement Date
Void	Void
Void	Void

SCHEDULE E
SECTION 3

REFUND EVENTS



The parties hereby acknowledge and agree to the terms stated in this Contract.

SIGNED by the PEI



Authorised Signatory of the PEI
Name: Bjoern Johan Stroemsaeter
Date: 7th August 2026

SIGNED by the Contracting Party

Name of Contracting Party: Test
Date: _____

Name of Student: Test Test Year Level: Year 4

PARENT CONSENT

EXCURSION

I give permission for my child to leave the campus for brief excursions in the surrounding area near the school.

☐

Yes

☐

No

MEDICAL

Basic First Aid will be administered to all children for minor injuries. In the case of an emergency, The Perse School (Singapore) staff are authorised to make a decision regarding the immediate medical care and the need for hospital treatment in case none of the emergency contacts can be reached.

In the event of an emergency, I consent to my child being transported in a privately-owned vehicle to ensure safety and immediate care, as the school staff deem fit.

☐

Yes

☐

No

ALLERGIES

Does your child have any allergies? ☐ Yes ☐ No

If yes, please declare the allergy, severity and reactions below.

In case of emergency, please contact:

	Name	Relationship	Contact Number
1 st Emergency Contact	<u> </u>	<u> </u>	<u> </u>
2 nd Emergency Contact	<u> </u>	<u> </u>	<u> </u>
3 rd Emergency Contact	<u> </u>	<u> </u>	<u> </u>

PHOTOGRAPHY/SOCIAL MEDIA/SCHOOL WEBSITE AND PUBLICATIONS

**This consent applies to digital content produced this Academic Year and can be used at any point in time in the future for school purposes only.*

I give consent to my child being photographed and visual images of my child or his/her work being celebrated in a positive light, to be used in the school's publications including the official school social media, school's website or for school's publicity purposes. I also give consent for my child's photo to be used without explicit acknowledgement and without being entitled to any remuneration or compensation.



THE PERSE

SCHOOL

| SINGAPORE |

☐

Yes

☐

No

Parent Information

Name of : Test

Signature : _____

Date : _____

Name of Student: Test Test Year Level: Year 4

Please select your 1st option & 2nd option if we are unable to provide you with your 1st option

If your child is in **Year 3, 4, 5 or 6**, please indicate your language preference below:

**The Japanese specialist will determine if your child is eligible for Japanese- Basic or Intensive.*

☐

Mandarin

☐

French

☐

Japanese Basic (\$1,090 SGD) per semester including GST

☐

Japanese Intensive (\$1362.50 SGD) per semester including GST

Important Notes

- Paid language programmes are optional
- Fees listed are per semester and include GST

Parent Information

Name of : Test

Signature : _____

Date : _____